



MANITOBA METIS FEDERATION INC.

METIS COMMUNITY-BASED MONITOR

April 16, 2019

Posting #20-008-07

The Manitoba Metis Federation (MMF) is the official democratic and self-governing representative for the Metis Nation's Manitoba Metis Community. The Manitoba Metis are Canada's Negotiating Partners in Confederation and the Founders of the Province of Manitoba.

The MMF seeks to fill one (1) **full-time term Metis Community-Based Monitor** position within our Engagement and Consultation Unit located at 150 Henry Ave. in Winnipeg, MB, **with an end date of March 31, 2020**, with the possibility of extension. Remuneration is \$35,000-\$39,000 per annum. Reporting to the Engagement and Consultation Coordinator, the Metis Community-Based Monitor will work from Home Office in coordination with the Consultation Team to facilitate much of the actions involved in Manitoba Metis Lake Basin Community-Based Monitoring.

Job Duties/Competencies:

- Undertake training in water monitoring techniques;
- Train and oversee the work of volunteer Metis Citizen Scientists;
- Organize and undertake interviews with Traditional Knowledge Holders and Community Meetings;
- Assist with data collection and prepare reports;
- Liaise with partners such as the Lake Winnipeg Foundation (LWF), ensuring monitoring samples are submitted for analysis;
- Promote the program through newsletters and meetings, including MMF's Annual General Assembly;
- Conduct field duties and community outreach; and,
- Perform general office duties.

Skills and Qualifications:

- High School Diploma. Post-secondary education is an asset in fields such as Environmental Studies, Natural Resources, Geography, Natural Sciences, Indigenous Studies and Project Management;
- Previous experience as a Supervisor or Coordinator;
- Previous experience in a community outreach and event organization activities;
- Previous experience in data research, analysis, and presentation, including report writing;
- Knowledge of historical documents and current Environmental, quality resource and Indigenous issues;
- Experience with Microsoft Word and Excel;
- Excellent oral and written communication skills;
- Knowledge of Metis culture and MMF programs and services is a definite asset;
- Valid Manitoba Driver's license and access to a reliable vehicle.

Preference will be given to qualified Metis applicants. Applicants are encouraged to apply and self-identify on their cover letter/resume. Remuneration is based on education and experience.

We offer a competitive benefits package which includes but not limited to: health and dental, life insurance, short term and long term disability as well as a pension plan. We also offer an on-site fitness facility as well as an in-house restaurant.

Please forward a cover letter and resume by Tuesday, April 30, 2019. We thank all who apply; however, only applicants selected for an interview will be contacted.

MMF Finance & Human Resources Department
300-150 Henry Ave
Winnipeg, Manitoba R3B 0J7
Email to: resumes@mmf.mb.ca
Fax to (204) 947-1816

All our job postings can be found at: www.mmf.mb.ca.