Program Application and Guide

Choose a Program

Explore a list of programs offered at Assiniboine at **assiniboine.net/programs**. Prospective students are welcome to explore Assiniboine programs further by contacting **recruit@assiniboine.net** or 204.725.8750 or toll free in Canada 800.862.6307 ext. 8750 to connect with a student recruitment specialist. Already have a program in mind and need more details? Connect with a student success advisor by calling 204.725.8700 ext 6639. All prospective students are encouraged to visit the college to learn as much as possible about their program and career choice.

Assiniboine holds program information sessions throughout the year for many certificate and diploma programs. Those in attendance will hear directly from faculty, students and employers about their program and career opportunities and have an opportunity to tour program facilities. Explore program and career choices by signing up for an information session, visit **assiniboine.net/infosession** for upcoming dates and locations.

The *Spend A Day* program offers future students the opportunity to explore their program of interest alongside a current student. Learn more at **assiniboine.net/spendaday** or contact **spendaday@assiniboine.net** or 204.725.8750 or toll free in Canada 800.862.6307 ext. 6050 to register.

Check The Admission Requirements

Each program has specific admission requirements, as well as English language proficiency requirements, noted in the college calendar, brochures and on the website. Please note, competitive entry programs have additional requirements for the purpose of applicant selection. Visit **assiniboine.net/admissionrequirements** for a complete list.

If an applicant does not meet the published requirements, they may apply for an assessment of special circumstances through the Registrar's Office. Applicants in this category include those with modified academic credits in their secondary studies such as M (modified), E (English as an additional language), I (individualized) or home study. Visit **assiniboine.net/registrar** for more details.

English Language Proficiency

English is the language of instruction and communication at Assiniboine. Each program sets its own English language proficiency requirements. All applicants must meet or exceed the level of English language skills as outlined in the program's admission requirements. Applicants must demonstrate ability in English that will meet the demands of classroom instruction, discussions and written assignments.

Applicants must provide supporting documentation to show you meet one of the acceptable conditions and will not be admitted until the requirements have been met. See **assiniboine.net/elp** for the full list of acceptable conditions and exceptions.

International Students/Permanent Residents

International students (residents of another country who require a study permit to legally study in Canada) must use the international student application guide and form. Visit **assiniboine.net/international** for details.

Permanent residents should use this application form—not the international student application—and must provide English translations of transcripts. Applicants may be asked to demonstrate English language proficiency. A copy of their permanent resident documentation must accompany the application.

Financial Aid, Assistance & Scholarships

Everyone should consider applying for financial aid and awards—chances are you're eligible for some support. There are various options when it comes to funding your education and students can receive funding from more than one source.

Student loans are available to students through provincial and federal student aid programs. Non-repayable grants and bursaries are also available. Visit **assiniboine.net/financialaid** for more information.

More than $1 million in scholarships and bursaries are available to new and returning Assiniboine students. Scholarships can be based on various criteria, such as academic achievement, school or community involvement or athletics. Bursaries are based primarily on financial need. Learn more at **assiniboine.net/awards**.

When To Apply

Early application is recommended as most programs can accommodate only a limited number of students. Assiniboine begins processing applications 12 months in advance of the program start date.

How To Complete The Application Successfully

Applicants are responsible for the completeness and accuracy of their application. Any applicant submitting falsified or forged documents will be referred to the appropriate authorities. The applicant is required to include a $95 non-refundable application fee for each program application.

Program Selection
Indicate the program you are applying for, full or part-time study, campus location and preferred start date. For program availability and start dates at the campus locations listed, visit the program page for details.

To explore college (up to 12 credits) without being formally admitted, you can apply as an undeclared student. This option may be permitted through a letter of permission from the Registrar's Office.

Personal Information
The required personal information is collected for the purposes of admission and related activities. As an applicant, it is your responsibility to keep all of your personal information up to date. This includes your full legal name, address, phone number and email address. Your legal name will appear on your certificate/ diploma/transcript as indicated on the application form. If a change is required, official documentation must be provided to the Registrar's Office.

Applicants applying for financial aid or scholarships, awards and bursaries must provide their Canadian social insurance number.

Citizenship
Declare if you are a Canadian citizen, permanent resident, refugee claimant or other. Permanent residents must submit a copy of the PR card with the application. Refugee claimants must provide their Refugee Protection Claimant document issued by the Immigration and Refugee Board of Canada. Study permit applicants should use the international application guide. Visit **assiniboine.net/international**.

Primary Language
On the application, indicate your first spoken and still understood language, as well as testing details, if applicable.

See **assiniboine.net/elp** for more information.

Educational Background
If you attended Grade 12 in Manitoba, include your Manitoba education and training (MET) number. The MET number can be found on your high school transcript or on your report card.

You must submit an original, official transcript from all educational institutions you have attended. If you are enrolled in high school, you must submit an original, official transcript of the last grade or level completed and a letter from the school confirming the subjects in which you are currently registered. You should also submit transcripts relating to upgrading, or any other academic qualifications you have. Unofficial transcripts can be used to assess applications, but a final admission offer cannot be made until official documents arrive. Please note that it can take 6-8 weeks to receive original, official documents, so you should request those from your high school or previous post-secondary institution as soon as possible. If you have questions about accessing official transcripts, please call us at 204.725.8701 or 1.800.862.6307 ext 4036. Visit **assiniboine.net/transcripts**.

All transcripts and other supporting documents must be in English or have official English translations attached.

Assiniboine keeps all original documents submitted in support of an application for admission. These documents cannot be returned.

Services to Students
Although not required, you are encouraged to self-declare if you are a visible minority, of Indigenous ancestry, a past/ current member of the Canadian Armed Forces, a past/ current youth in care or a first-generation learner. Assiniboine collects this data for statistical purposes and to provide appropriate services.

If you have physical, visual, hearing or learning disabilities, physical or mental health conditions, or other permanent or temporary disabling conditions, please indicate that you would like to receive information about these services on the application form. Assiniboine is committed to supporting and accommodating students.

Applicants interested in participating in varsity sports, indicate 'yes' on the application form to receive further information from Athletics.

Declaration and payment
Review your entire application to ensure accuracy and completeness. If you need assistance or have any questions about preparing your application, contact the Registrar's Office at 204.725.8701 or toll free 1.800.862.6307 ext. 4036. A complete application will include all required official transcripts/documents and the $95 non-refundable application fee. An application is not processed until all required official transcripts/documents and fees are received.

Mail or bring your application in person to:
Registrar's Office, Assiniboine College
1430 Victoria Avenue East | Brandon, Manitoba R7A 2A9

Assiniboine is working towards online services for students. Visit **assiniboine.net/registrar** for more up to date information.

Declaration Of Waiver

The college does its best to update program information regularly so applicants are not inconvenienced. However, on occasion, changes do occur. The college reserves the right to modify or cancel a program, option, course, program objective, articulation agreement, fee, timetable, or campus location without notice or prejudice. Please visit our website **assiniboine.net** for complete and up-to-date program information.

Program Application

Please enclose a $95 non-refundable application fee for each program to which you are applying. Applications submitted without the application fee will not be processed. One program and location per application.

Assiniboine College

Please type or print clearly

Student Number
(If you have previously attended Assiniboine) _____

Program Applying For
(An undeclared student is able to take up to 12 credits; students cannot graduate as undeclared) Early Childhood Education (MMF)

You are applying as a:

☐ Full-time student ☑ Part-time student

Preferred start date:

Month October Year 2026

If applying as an undeclared student, please list course:

Course Title	Course Number	Start Date
N/A	N/A	N/A

Location ☐ Brandon ☐ Dauphin ☐ Portage la Prairie ☐ Winnipeg ☐ Centre for Adult Learning ☐ Distance Education ☑ Other Onl

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Personal Information *(* Required)*
Use your full, legal name. Your name will appear on your certificate/diploma/transcript as indicated below:

Last Name* _____ First Name* _____ Middle Name _____

Preferred First Name _____ Previous Last Name *(if applicable)* _____

Canadian Social Insurance Number* _____ _____ _____ Date of Birth* _____ _____ _____ *(YYYY/MM/DD)* Gender ☐ Female ☐ Male ☐ Unspecified

Permanent Home Address*

Street address (or PO/Box #) _____

City or Town _____ Province _____ Postal Code _____ Country _____

Telephone: Home* _____ Mobile _____ Other _____

Email* _____

Mailing Address *(if different from above)*:*

Street address (or PO/Box #) _____

City or Town _____ Province _____ Postal Code _____ Country _____

Emergency or Alternate Contact

Last Name _____ First Name _____

Email _____ Telephone _____

Citizenship

☐ Canadian Citizen ☐ Permanent Resident ☐ Refugee Claimant ☐ Other _____

Canadian permanent residents must submit a copy of PR card with application. Study permit students please use the international student application guide. Refugee claimant must provide their Refugee Protection Claimant document issued by the Immigration and Refugee Board of Canada.

Primary Language

All applicants are expected to meet the English language proficiency requirement. See **assiniboine.net/elp** for more information on these requirements.

What is your first language (language first spoken and still understood)? _____

If you have written, or plan to write, TOEFL, CanTest, Duolingo, Cambridge English, PTE, IELTS or CAEL, enter the date, test name and score received *(if applicable)*.

_____	_____	_____
Test Name	*Date Written/To be Written*	*Score Received*

You must submit a copy of your test scores with the application.

Educational Background

Manitoba Education & Training (MET) number *(available at your high school or on your report card)* _____

Secondary Education (High School attended) *With this application, you must include an original, official transcript for each institution previously attended. Do not abbreviate institution names.*

Name of Institution	Province or Country	Start (Year/Month)	End (Year/Month)	Highest grade level completed

Post-Secondary Education (College/University attended) *With this application, you must include an original, official transcript for each institution previously attended, even if credential was not obtained. Do not abbreviate institution names.*

Name of Institution	Province or Country	Start (Year/Month)	End (Year/Month)	Highest diploma/ degree completed *(if applicable)*

These questions assist the college in providing services to students:

Do you require services for a disability or medical need? ☐ Yes ☐ No

Do you wish to specify that you are a visible minority?
(Persons in a visible minority group in Canada are defined as those who are not Caucasian or Indigenous) ☐ Yes ☐ No

Do you identify as an Indigenous person? If yes, please specify: ☐ Status ☐ Non-Status ☐ Métis ☐ Inuit ☐ N/A

Are you a past/current youth in care with Child and Family Services (i.e. foster care)? ☐ Past ☐ Current ☐ N/A

Has anyone in your family (parents, grandparents) attended college or university? ☐ Yes ☐ No

Are you interested in participating in varsity sports? ☐ Yes ☐ No

Are you a current or past member of the Canadian Armed Forces? ☐ Yes ☐ No

Please select the top three sources that influenced you to apply to Assiniboine College:

☐ Advertisement ☐ College publication ☐ College representative
☐ Employer ☐ Family ☐ Friend
☐ High school visit ☐ Information sessions ☐ Social Media
☐ Spend a Day program ☐ Sponsoring agency ☐ Symposium
☐ Teacher/Counsellor ☐ Website ☐ Other _____

Declaration And Payment

- I declare that I have read and understood the information in Assiniboine's application and guide;
- I declare that all statements made with respect to this application are true and complete;
- I understand that misrepresentation, falsification of documents, or the withholding of requested information with respect to this application can result in cancellation of admission or registration, and can include permanent expulsion from the college, and further, that information on falsified documents may be shared with the Association of Registrars of the Universities and Colleges of Canada;
- I authorize my high school/college/university to release my academic record(s) for admission purposes should the need arise;
- I declare that I have read and understood the information in the Privacy Statement For Applicants And Students, located at **assiniboine.net/privacy**. By submitting your application, you confirm that you consent to the collection and use of your personal information as set out in that statement;
- I agree, if admitted, to comply with the regulations of Assiniboine College. General student policies are located at **assiniboine.net/policies**.

Additional program-specific regulations apply.
By submitting your application to Assiniboine College, you confirm the above declarations.

Signature of Applicant _____ Date _____

Include all required official transcripts/documents and the $95 application fee. Choose one payment option only:

Option 1: ☐ Cheque/Money Order (payable to Assiniboine College)

Option 2: ☐ Visa ☐ MasterCard

I authorize Assiniboine to charge the following credit card with the $95 application fee:

Credit Card # N/A N/A N/A N/A Expiry Date N/A

Cardholder Name N/A

Cardholder Signature _____ Cardholder Phone Number N/A