

# Manitoba Government Job Opportunities

**Correctional Officer/Juvenile Counsellor Training Program****OC/JC Correctional Officer/Juvenile Counsellor Training Program**

Term/part-time

Manitoba Justice

Correctional Services, Custody Corrections

The Pas MB

**Advertisement Number:** 43494**Salary(s):** OC/JC \$31.62 - \$40.65 per hour**Closing Date:** Open

**The Manitoba government recognizes the importance of building an exemplary public service reflective of the citizens it serves, where diverse abilities, backgrounds, cultures, identities, languages and perspectives drives a high standard of service and innovation. The Manitoba government supports equitable employment practices and promotes representation of designated groups (women, Indigenous people, persons with disabilities, visible minorities).**

**Employment Equity is a factor in selection for this competition. Consideration will be given to women, Indigenous people, visible minorities and persons with disabilities.**

**Introduction**

Are you someone who has a common sense approach, can make appropriate decisions using sound judgement and is able to communicate effectively one-on-one and in a group setting? Manitoba Correctional Services is seeking individuals who are energetic, dedicated, optimistic, committed to teamwork and constant learning, have a positive work ethic, and a genuine concern to help a diverse group of people in conflict with the law. Job requirements can be both physically and emotionally challenging and include a variety of shifts with hours of work that may include short notice call-ins. You must be able to adapt and handle stress. Verbal and written communication as well as interpersonal and conflict management skills are necessary. Case management and group programs will involve direct contact with male, female or youth inmates/residents and their rehabilitation process.

**Locations to include:**

The Pas Correctional Centre

**Information Sessions:**

If you are interested in learning more about the recruitment process and career as a Correctional Officer or Juvenile Counsellor, information sessions will be offered at a later date (to be determined). Please contact [jason.parkman@gov.mb.ca](mailto:jason.parkman@gov.mb.ca) to add your name to the list.

**Tours:**

Correctional Centre tours are a requirement of the selection process. Selected candidates will be advised on how to contact the correctional centres to arrange for a tour.

**Interviews:**

Interviews are a requirement of the selection process. Interviews will be available to candidates based on application screening results.

**Training:**

For selected candidates, a mandatory free training program of approximately eight weeks (full days Monday to Friday) is required. Following successful completion of the training program, you will be hired as a part-time, term Correctional Officer or Juvenile Counsellor. Satisfactory enhanced security screening, Criminal Record Check (with Vulnerable Sector Search), Adult Abuse Registry Check, Child Abuse Registry Check, as well as confirmation of full class 5 (5F) Manitoba Driver's Licence are mandatory and all documents must be submitted prior to training. Minimum of Standard (Intermediate Level) First Aid CPR-C & AED certificate and a medical fitness report are also required prior to the start of training.

During the mandatory training program, recruits are eligible to receive a stipend up to \$2,800 for the duration of the eight-week program. Candidates who are selected for a training opportunity will be provided with additional information regarding the stipend application process.

To be considered for this competition you must submit an Application Screening Form along with a cover letter, resume, Applicant Checklist Form and a copy of your driver's licence (please click on the Application Form link to submit your interest for this position).

**Conditions of Employment:**

- Must be legally entitled to work in Canada
  - Satisfactory Criminal Record Check (including Vulnerable Sector Search, Child Abuse Registry and Adult Abuse Registry Checks)
  - Satisfactory Enhanced Security Screening Level 4
  - Satisfactory Medical Fitness Report
  - Full class 5 (5F) Manitoba Driver's Licence
  - Minimum of Standard (Intermediate) First Aid CPR-C & AED Certificate (two day course)
- The ability to work extended and flexible hours including shift work and short notice call-ins is required

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**Qualifications:****Essential:**

- Effective interpersonal skills
- Experience working in a team environment
- Ability to manage stress
- Effective problem solving, decision making and sound judgment skills
- Ability to adapt to change
- Ability to interact with people from diverse cultures and backgrounds
- Excellent verbal communication skills
- Excellent written communication skills

**Desired:**

- Post secondary education with directly related experience or an equivalent combination of education, training and experience
- Commitment to continuous learning
- Experience working with Indigenous people and understanding of Indigenous culture/spirituality

**Duties:**

*Please visit the following link below for additional details regarding duties and the recruitment process*

**Apply Now:**

Advertisement # 43494  
The Pas Correctional Centre  
300 3<sup>rd</sup> street  
The Pas MB R9A 1K7  
Phone: 204-627-8450  
Email: [jason.parkman@gov.mb.ca](mailto:jason.parkman@gov.mb.ca)

**Applicants may request reasonable accommodation related to the materials or activities used throughout the selection process. When applying to this position, please indicate the advertisement number and position title in the subject line and/or body of your email. Your cover letter, resumé and/or application must clearly indicate how you meet the qualifications.**

**Please be advised that job competitions for represented positions may be grieved by internal represented applicants. Should a selection grievance be filed, information from the competition file will be provided to the grievor's representative. Personal information irrelevant to the grievance and other information protected under legislation will be redacted.**

**We thank all who apply and advise that only those selected for further consideration will be contacted.**

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[manitoba.ca/govjobs](http://manitoba.ca/govjobs)



Any personal information provided including employment equity declarations will be used for employment and/or statistical purposes and is protected by The Freedom of Information and Protection of Privacy Act.

**Alternate formats available upon request**

