

Foreman

Summit Design Build | Winnipeg, MB

Employment Type	Full-Time, Permanent
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Location	Winnipeg, MB (Active Construction Sites)
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Reports To	President and CEO
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Start Date	Target: Fall 2026
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ABOUT SUMMIT DESIGN BUILD

Summit Design Build is a construction management firm based in Winnipeg, Manitoba, specializing in multi-unit residential and commercial construction. We are a growing firm with a portfolio that includes multi-unit residential buildings, commercial fit-ups, and institutional projects. We operate as a true construction management firm — we are deeply involved in every stage of the project, and the Foreman is central to how we deliver on our commitments to clients.

THE ROLE

We are looking for an experienced, hands-on Foreman to lead field operations across our active project portfolio. You will be the on-site authority — coordinating trades, maintaining site safety, tracking progress, and making the day-to-day decisions that keep projects on schedule and on spec. You'll work directly with our project partners and coordinator, and you'll have real input into how we run our sites. This is not a babysitting role: we want someone who takes ownership, builds relationships with trades, and holds the line on quality and safety without being asked.

KEY RESPONSIBILITIES

On-Site Leadership

- Provide daily field supervision across multi-unit residential and commercial construction projects
- Serve as the primary on-site point of contact for subtrades, suppliers, and inspectors
- Coordinate trade scheduling and sequencing to maximize efficiency and avoid conflicts
- Manage site access, visitor protocols, and general site organization

- Ensure work is completed to the approved drawings, specifications, and Summit's quality standards

Safety & Compliance

- Conduct daily site safety inspections; enforce site-specific safety plans and WHMIS protocols
- Maintain a safe, organized site at all times — lead by example
- Ensure all trades are operating in compliance with Manitoba OH&S regulations
- Report incidents, near-misses, and safety concerns immediately to partners
- Coordinate with inspectors for required inspections (framing, mechanical rough-in, etc.)

Documentation & Reporting

- Maintain accurate daily site logs: trade attendance, work completed, deliveries received, site conditions
- Review construction drawings and specifications; identify and flag RFIs, discrepancies, or scope gaps to the project team
- Track and communicate schedule progress; raise risks early before they become delays
- Coordinate material deliveries and staging to minimize site disruption
- Support the Project Coordinator with field-level documentation and progress reporting

WHAT WE'RE LOOKING FOR

- Minimum 5 years of experience in a Foreman or site supervision role on residential or commercial construction
- Red Seal Carpenter or equivalent trades certification preferred; equivalent experience and track record considered
- Proven experience supervising multiple subtrades simultaneously on active construction sites
- Solid working knowledge of construction drawings, specs, and construction sequencing
- Understanding of the Manitoba Building Code and OH&S requirements
- Valid Driver's Licence required
- WHMIS 2015, First Aid/CPR, and OH&S certifications (assets)
- Multi-unit residential experience is strongly preferred; commercial construction experience is a significant asset
- Strong communicator — you can manage a difficult conversation with a subtrade and represent the project professionally with a client on the same day
- Solutions-oriented: you identify problems early and come with a plan, not just a complaint

WHAT WE OFFER

- Competitive salary based on experience

- Full-time, year-round employment with a growing construction management firm
- Direct working relationship with the firm's partners — your expertise is valued and your voice is heard
- Variety of project types: multi-unit residential buildings, commercial fit-ups, and institutional projects
- Opportunity to help shape how Summit runs its sites as we build out our team and processes
- A lean, motivated team that respects skilled people and gets things done

HOW TO APPLY

Send your resume and a brief note on your most relevant project experience to info@summitdb.ca. We review applications on a rolling basis and will reach out to candidates we'd like to meet. We appreciate all who apply — only those selected for an interview will be contacted.

Summit Design Build is committed to building a diverse and inclusive team. We welcome applications from all qualified candidates.