

Safety Coordinator

Be Part of a Collaborative Team, Have an Opportunity to Learn and Grow,
Get a Firsthand Look at Exciting Projects, Competitive Salary, and Comprehensive Benefits

Parkwest Projects Ltd. is looking for a Safety Coordinator to join our team and be part of an exciting and growing company. Parkwest is a leading general contractor in Winnipeg who completes projects throughout Manitoba and Northwestern Ontario. Our team has a shared passion for being a key contributing member to the future of our communities through the projects that we pursue, with a strong focus on upholding the craftsmanship of the carpentry trade and building trusting relationships with the entire construction team.

The Position

As a Safety Coordinator you will join our safety team and be a key individual in the site-level safety operations by implementing and assisting with the company's safety program. The responsibilities include:

- Conduct site safety inspections and report deficiencies.
- Monitor worksite compliance with company safety program.
- Implement and support project HSE plans, regulatory requirements and other safe work practices
- Deliver safety orientations and toolbox talks.
- Support incident reporting and preliminary investigations.
- Maintain site-specific safety documentation and records.
- Assist in implementing corrective actions and hazard mitigation.
- Attend and assist Worksite Safety, Health and Environment Committee meetings
- Collaborate with site superintendents on safe work procedures.
- Maintain and administer safety supplies

Qualifications & Skills

- Post secondary certificate in occupational health & safety
- NCSO designation considered an asset
- Minimum one years' experience in commercial construction industry
- Valid driver's license with the ability to travel to worksites in Manitoba and Northwestern Ontario
- Working knowledge of Manitoba Workplace Safety & Health Regulations and COR Safety Standards
- Strong observation, communication and organizational skills
- Ability to work in collaborative team environment
- Proven ability to work under pressure and meet strict deadlines

Parkwest Projects Ltd. is an equal opportunity employer. We are committed to a diverse and inclusive workplace for all. We offer competitive compensation with professional development and a comprehensive group benefit/pension plan.

We invite you to visit our website and LinkedIn page to see how our vision and values align with yours. If this sounds like the perfect role and organization for you, we encourage you to apply. We thank all candidates in advance, however only those selected for an interview will be contacted.

To apply for this position, please submit your cover letter and resume via email in PDF format to hr@parkwestprojects.ca.